



Please attach recent passport size photo. (Groom)	Please attach recent passport size photo. (Bride)
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Wedding Application Form

(Incomplete Application will not be processed)

1. **Date of Wedding :** _____ (dd/mm/yyyy)
(Please refer to Solemnization/Blessing of Marriage Guidelines for fixed donations. Amount to be paid during briefing, 3-4 months before wedding date)
2. **Solemnization of Marriage** (submit MPC certificate/receipt) **OR** **Blessing of Marriage** (submit Certificate of Marriage)
3. **Wedding Time @ WMC:** 10am or 2pm Buffet Reception @Atrium or Buffet Reception @The Plaza(Rooftop)
4. **Wedding held outside WMC :** Venue: _____ Time: _____
5. **Officiating Pastor**
Preference: i) _____ ii) _____ iii) _____

Reasons to request for other Methodist Pastor: _____
(if applicable)

For Office Use only:
Pastor Assigned: Officiating: _____ **Solemnizing:** _____

6. Couple's Personal Particulars:

Particulars	Groom	Bride
Name (as per NRIC)		
NRIC No		
Date of Birth (dd/mm/yyyy)		
Marital Status	Single / Divorced / Widower / Registered	Single / Divorced / Widower / Registered
Present Address		
Phone (H)		
(O)		
(HP)		
Email Address		
Occupation		
Address after Marriage		
Religion		
Member of Wesley	Yes / No	Yes / No
Attending Service At	Sanctuary / Hall / Cathay Time:	Sanctuary / Hall / Cathay Time:
If not, which church are you a member		
Name of Father		
Name of Mother		

7. Marriage Preparation Class (MPC):

- Attended (Please attached MPC Certificate)
- Attending/Will be Attending: _____ (please state the period & attached MPC receipt)
 Conducted by: Wesley Methodist Church Other Church: (specify) _____

Please Read:

We have read the Solemnization/Blessing of Marriage Guidelines and undertake to abide to the rules and regulations governing the use of Sanctuary/Atrium and The Plaza (Rooftop); and all other rules and regulations as set up by the Church Property Management Committee from time to time governing the use of the Church premises for Solemnization of Marriage/Blessing of Marriage and Wedding Buffet Reception.

Wesley Methodist Church is committed to safeguarding your personal information.

In submitting this form, you agree and consent to the use of your information for wedding, church activities, programmes and services.

This is an official document for Church records and verification related to government agencies. NRIC is required for accurately identifying the person/s mentioned.

Declaration:

We declare that the details furnished above are true and correct.

Name & Signature of Groom

Date:

Name & Signature of Bride

Date:

FOR OFFICE USE ONLY (Please do not complete this section)

- a) Date of Application Received : _____ Briefing Date/Time : _____
 b) Date of Application Approved : _____ Informed Couple on: _____
 c) Date of Wedding Rehearsal : _____ Couple sessions : _____
 d) Basic items provided by WMC:

- | | | | | |
|--|--|---|---|------------------------------------|
| <input type="checkbox"/> No. of DI Box
<small>(max 2)</small> | <input type="checkbox"/> 1 Table/2 chairs GR | <input type="checkbox"/> Unity Candle Stand | <input type="checkbox"/> Music stand | <input type="checkbox"/> Mic stand |
| <input type="checkbox"/> No. of microphone
<small>(max 4)</small> | <input type="checkbox"/> 2 Tables/4 chairs GR | <input type="checkbox"/> request for Organist | <input type="checkbox"/> use of piano only | |
| | <input type="checkbox"/> photo booth | <input type="checkbox"/> coffee vendor | <input type="checkbox"/> ice cream vendor | |
| | <input type="checkbox"/> Issued 2 Carpark coupons | | <input type="checkbox"/> confirmed Organist | |
| | <input type="checkbox"/> Issued Invitation to Solemnize a Marriage | | | |
| | <input type="checkbox"/> own musical instruments: _____ | | | |

Car park reservation for Officiating Pastor : _____ (vehicle no.) _____

Remarks: _____

- e) **Buffet Reception:** Atrium Rooftop (The Plaza) Atrium and Rooftop (The Plaza)
 Booked Sanctuary Booked Atrium Booked Rooftop (The Plaza) Book Atrium & Rooftop (The Plaza)
 Booked Sanctuary for rehearsal Received Buffet Reception Form

Remarks: _____

f) **Fixed Donations Details:**

Details	Members	Non-Members *	<input type="checkbox"/> Cheque (Bank name/cheque no.) <input type="checkbox"/> Interbank transfer (transfer date)	Receipt No: <small>(only for cheque payment)</small>
Sanctuary (inclusive of sound crew)	S\$1,000	S\$2,400		
Atrium	S\$ 300	S\$ 500		
Organist (Optional)	S\$ 100	S\$ 150	Love gift of Hong Bao to pass to Organist directly on wedding day	NA
Deposit	S\$1,000	S\$1,000		<input type="checkbox"/> Return <input type="checkbox"/> Forfeiture

* Non-members refer to applicants whose parents are members of Wesley Methodist Church or members from other Methodist Churches.