



Please attach recent passport size photo.  (Groom)	Please attach recent passport size photo.  (Bride)
--	--

# Wedding Application Form

1. **Date of Wedding :** \_\_\_\_\_ (dd/mm/yyyy)  
(Please refer to Solemnization or Blessing of Marriage Guidelines for fixed donations. Collection of donations will be 2-3 months before Wedding date)
2.  **Solemnization of Marriage**      **OR**       **Blessing of Marriage** (submit Certificate of Marriage for verification)
3. **Wedding Time @ Wesley MC:**    **10am** or  **2pm**     Reception @Atrium   **or**    Reception @The Plaza Rooftop
4. **Wedding held at other Venue:** \_\_\_\_\_ **Time:** \_\_\_\_\_
5. **Officiating Pastor**  
Preference: i) \_\_\_\_\_ ii) \_\_\_\_\_ iii) \_\_\_\_\_  
  
Reasons to request for other Methodist Pastor: \_\_\_\_\_

**For Office Use only:**  
Consent by Officiating/Solemnizing Pastor: \_\_\_\_\_ **Approved By:** \_\_\_\_\_

**6. Applicant's Personal Particulars:**

Particulars	Groom	Bride
Name (as per NRIC)		
NRIC No		
Date of Birth (dd/mm/yyyy)		
Marital Status	Single / Divorced / Widower / Registered	Single / Divorced / Widower / Registered
Present Address		
Phone (H)		
(O)		
(HP)		
Email Address		
Occupation		
Address after Marriage		
Religion		
Member of Wesley	Yes / No	Yes / No
Attending Service At	Sanctuary / Hall / Cineleisure Time:	Sanctuary / Hall / Cineleisure Time:
If not, which church are you a member		
Name of Father		
Name of Mother		

7. **Marriage Preparation Class (MPC):**
  - Attended (Please attached MPC Certificate)
  - Attending/Will be Attending: \_\_\_\_\_ (please state the period & attached MPC receipt)  
Conducted by:  Wesley Methodist Church  Other Church: (specify) \_\_\_\_\_

We have read the *Solemnization or Blessing of Marriage Guidelines* and *Wedding Reception form*. We undertake to abide to the rules and regulations stipulated in the *Solemnization or Blessing of Marriage Guidelines* and *Wedding Reception form* governing the use of Wesley Methodist Church (“the Church”) Sanctuary, Atrium and The Plaza Rooftop; and all other rules and regulations as set-up by the Church Property Management Committee from time to time for the use of the Church premises for Wedding ceremony, failing which the Church reserves the right to Forfeit our deposit.

**Wesley Methodist Church is committed to safeguarding your personal information.**

In submitting this form, you agree and consent to the use of your information for wedding, church activities, programmes and services.

This is an official document for the Church records and verification related to government agencies. NRIC is required for accurately identifying the person/s mentioned.

**Declaration:**

We declare that the details furnished above are true and correct.

\_\_\_\_\_  
Name & Signature of Groom

Date:

\_\_\_\_\_  
Name & Signature of Bride

Date:

**FOR OFFICE USE ONLY (Please do not complete this section)**

a) Date of Application Received : \_\_\_\_\_ Briefing Date/Time : \_\_\_\_\_

b) Confirmation email to couple : \_\_\_\_\_ Rehearsal Date : \_\_\_\_\_

c) Request from Applicants:

- Unity Candle Stand  Keyboard  Organ  Piano  Montage  Songs  Guest Reception desk

Remarks: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- Booked Sanctuary  Booked Atrium  Booked The Plaza Rooftop

d) **Fixed Donations & Deposit Details:**

Details	Member Rate	Non-Member Rate	<input type="checkbox"/> Cheque <input type="checkbox"/> Interbank transfer/PayNow	Remarks
Sanctuary	\$1,000	\$2,400		
Atrium (Standing reception only)	\$300	\$500		
The Plaza Rooftop (Max 25 round tables @ 10pax each table)	\$500	\$800		
Organist (Optional)	\$100	\$150	Love gift of Hong Bao to pass to Organist directly on wedding day	
Deposit (cheque only)	\$1,000	\$1,000		<input type="checkbox"/> Return <input type="checkbox"/> Forfeiture

\* Non-Member Rate is applicable to Applicants whose parent(s) is a member of the Church or Applicants who are members of other Methodist Churches.

e) **Confirmation and Reception into Membership (CARIM)**

Couple undertakes to complete the Baptism & Membership Class (BMC) and they will be received into Wesley Methodist Church. I consent to the privilege to be extended to them.

Name and signature of pastor: \_\_\_\_\_