

# **Volunteer Job Description**

Contents	
COSC Communications Team	3
Communications Team Member	3
Wesley Financial Assistance (WFA)	3
Fund Disbursement Volunteer	3
Wesley Youth Centre (WYC)	4
Tutor	4
Recreation Programme Instructor / Befriender	4
Park & Play Befriender (Drop-in centre)	5
The Saturday Club Teacher / Befriender	5
Wesley Community Ministry (WCM)	5
Befriender to the Families and Elderlies in the Community	5
Outreach to the Community @Kelantan	5
Senior Christmas @King George's Avenue	5
Wesley@Besar Seniors Home Visitation	6
Block Party with Active Ageing Centre	6
Zhen Xin Hua 真♥话	7
Wesley Befrienders to Older Persons (WBOP)	8
Befriender to the Elderly	8
Wesley Deaf Ministry (DeafMin)	9
Social Media Volunteers	9
Sign Language Interpreter	9
Note Taker	9
Sign Language Facilitator	10
Sign Language Instructor	10
Bible Study Teacher	10
Local Outreach Volunteer (Regular or Ad-Hoc)	11
Wesley Migrant Ministry (WMM)	11
Befriender	11
English / Computer Class Instructor	11
Wesley Prison Ministry (WPM)	12
Incare Volunteers (Changi Prison)	12
Aftercare and Support Small Group Befriender	12

(with beneficiaries from Halfway House & Prison Fellowship Singapore)	
Sunday Church Service & Fellowship Befriender	
Aftercare Re-integration Mentor/Accountability Partner	13
Children's Care Club Teacher/Facilitator/Curriculum & Content Designer/ Befriender (To S Role)	
Children's Care Cub Volunteer Driver	14
Family Care Home Visit Befrienders	14
MWS - Wesley Active Ageing Centre (WAAC)	15
Volunteers at Wesley Active Ageing Centre	

### **COSC Communications Team**

We want to strategise and develop a communications plan to encourage the church family to be involved in outreach as part of Wesley's Direction 2025 on Intentional Discipleship. We hope to create awareness about the ministries of COSC at the wider church level (e.g. church services, Wesley Highlights, Wesley Tidings, Ministry Fair and COSC Weekend), so as to mobilise more volunteers to serve.

Position	Communications Team Member
Description of duties	<ul> <li>Write articles about COSC programmes and activities for Church newsletter and publications.</li> <li>Formulate interview questions for beneficiaries who have received the blessings of God.</li> <li>Help publicise events and galvanise the wider Church family to support COSC events.</li> <li>Arrange for video recording of interview and do scripting.</li> </ul>
Requirements	<ul> <li>Enjoy meeting people.</li> <li>Enjoy writing and have a good command of English.</li> <li>Attend COSC Main Committee meetings only when relevant communication matters are discussed.</li> <li>Work with COSC staff and leaders and other relevant ministries, e.g. Church Communications Ministry.</li> </ul>
Commitment	Minimum 12 months
Contact	Jeany Wee <u>cosc@wesleymc.org</u>

## Wesley Financial Assistance (WFA)

The Ministry recognises that there is a segment of people in our society who have been marginalised through various reasons and are therefore living in conditions of hardship. WFA provides financial assistance to the poor & needy individuals and families regardless of race or religion. It is to this group of people that the ministry seeks to reach out to, to share God's love. This in practical terms mean that the ministry must go to where the people are; to meet their needs is first to understand their way of life, the environment from which they come from and the culture of hardship. The ministry endeavours to win the trust and friendship of the community through Christian social care and concern.

Position	Fund Disbursement Volunteer
Description of duties	<ul> <li>Do home visitation and disburse Wesley Financial Assistance funds to clients on a monthly basis.</li> <li>Provide holistic social and emotional support to the poor &amp; needy and dysfunctional families, single parents and struggling individuals.</li> <li>Take client out to lunch periodically and during festive occasions.</li> </ul>
Requirements	<ul> <li>Committed and matured Christians who have a heart to reach out and work with dysfunctional families.</li> <li>Basic knowledge and understanding of family issues e.g. single parenting, marital problem and financial management.</li> <li>Willing listener.</li> <li>Able to provide sound guidance in a gentle firm manner.</li> <li>Having a servant's attitude and showing God's love through service.</li> <li>Accountable with cash and NTUC vouchers.</li> </ul>

	Ability to speak Mandarin, Chinese dialects, Malay or Tamil.
Commitment	Monthly commitment for a minimum of 1 year.
Contact	Angeline Hoon angelineh@wesleymc.org



To express Christ's love in the community so that lives may be blessed, and a sense of belonging may be cultivated through friendships and belief in a greater hope – this is our Wesley@Besar Mission. Our Wesley@Besar ministry seeks to foster a faith community where residents will feel welcomed and find safety, support and spiritual friendships. At Wesley@Besar, we serve various segments of the Berseh community through the work of our COSC sub-ministries: children & youth through our Wesley Youth Centre (WYC), families & the community through Wesley Community Ministry (WCM) and the elderly through Wesley Befrienders to Older Persons (WBOP).



### Wesley Youth Centre (WYC)

In the heart of Jalan Berseh, at Block 25 & 26 is Wesley Youth Centre. For over 15 years, WYC has been a familiar sight to the neighbourhood, forging friendships with the children, youths and their families.

WYC's mission is "In Christian love, bless and befriend youths and their families". We want to ensure that ample opportunities are created to develop our children and youths in their physical, social, emotional and cognitive abilities. We also want to provide them with experiences of friendship, a sense of belonging, leadership and recognition.

Position	Tutor
Description of duties	Befriend and provide tuition to WYC children and youths from 9 to 17 years old, in
	groups of 1 tutor to 2 students.
Requirements	Volunteers are to be mature Christians 18 years old and above.
Commitment	Minimum 6 months.
Contact	wyc@wesleymc.org
Position	Recreation Programme Instructor / Befriender
Description of duties	Befriend children and youths through arts and crafts, outdoor activities and camps.
Requirements	Volunteers are to be mature Christians 18 years old and above.
Commitment	Minimum 6 months.
	First Saturday of each month from 10.30am to 12.30pm, and during school
	holidays.
Contact	wyc@wesleymc.org

Position	Park & Play Befriender (Drop-in centre)
Description of duties	Befriend children and youths through interactions and play during drop-in hours.
Requirements	Volunteers are to be mature Christians 18 years old and above.
Commitment	Available to serve preferably once a week on weekdays (centre close on Wed) from
	2.00 to 5.00pm
Contact	wyc@wesleymc.org
Position	The Saturday Club Teacher / Befriender
Description of duties	Befriend children and youths through Bible teaching and discussions.
Requirements	Volunteers are to be mature Christians 18 years old and above.
Commitment	Minimum 6 months.
	First Saturday of each month from 2.00 to 3.00pm.
Contact	wyc@wesleymc.org

## Wesley Community Ministry (WCM)

The Wesley Community Ministry seeks to establish Wesley Methodist Church's presence and be a blessing to the Jalan Besar and neighbouring community. Our mainstay event has been the Christmas Carnival @Kelantan Court where more than 400 residents will participate in an afternoon of games, performances, snacks, blessed draws and ending with bento dinner where they can bring home to enjoy with their families. Other smaller scale events include Dumpling Festival, Movie night and Family Portrait etc.

An initiative conceived in 2022 is Zhen Xin Hua 真♥话 (ZXH – Word from the Heart). ZXH provides a platform for the seniors in Jalan Besar to discuss life and for us to share our Christian faith.

Description of duties	Befriender to the Families and Elderlies in the Community
	<ul> <li>Outreach to the Community @Kelantan</li> <li>Manage registration at events.</li> <li>Serve snacks, food or drinks.</li> <li>Packing of goodie bags.</li> <li>Ushering and crowd control at events.</li> <li>Provide logistical support or assist in traffic control at events.</li> <li>Befriending and mingle with guests at events.</li> <li>Setup and manage games stalls at outreach/Christmas Carnival.</li> <li>Home visitation for distribution of event flyers.</li> </ul>
	<ul> <li>Christmas Carnival @Kelantan – usually on second or third Sunday in December.</li> <li>Dumpling Festival – June.</li> <li>Movie Night – Friday or Saturday nights.</li> <li>Other Ad Hoc events.</li> </ul>
	<ul> <li>Senior Christmas @King George's Avenue</li> <li>Manage registration at events.</li> <li>Serve snacks, food or drinks.</li> <li>Packing of goodie bags.</li> </ul>

٠	Ushering and crowd control at events.
•	Provide logistical support or assist in traffic control at events.
٠	Befriending and mingle with guests at events.
•	Setup and manage games stalls at outreach/Christmas Carnival.
•	Home visitation for distribution of event flyers.
	/esley@Besar Seniors Home Visitation efrienders
•	Conduct home visitation to these clients on weekdays or weekends, depending
•	on volunteer availability. Engage in befriending through various activities, including delivery of provision
•	or meals. Visitations to be conducted at minimum once a month.
м	ledical Escort
•	Bring seniors from home to Hospital/Polyclinic for medical consultation and bring seniors back home after consultation.
Bl	ock Party with Active Ageing Centre
Te	eam Lead
•	Liaise with Centre on date, time, number of people and programme.
•	Source performers/musicians and confirm their participation. Determin equipment and liaise with the Centre as required.
•	Source caterers and shortlist for Centre's selection. Check if there are an
	vegetarians. After which, order the meal from caterer.
•	Determine number of befrienders required and do recruitment either from
•	existing individual volunteers or a Small Group.
•	Conduct briefing at the start of the event and assign roles to befrienders - (a some elderly people in wheelchairs may require assistance from home t venue; (b) escort elderly people to their seats and serve them drinks; (c) foo
	servers.
•	Direct and help with setup of the venue and clear up at the end of event.
•	Be on the lookout for any elderly who might need help.
•	Conduct debrief and provide a brief report on findings, future improvement and follow-up.
Be	efrienders
•	Perform role as assigned by Team Lead.
•	Constantly be on the lookout for any elderly who might need help.
•	Make conversations with the elderlies.
•	Learn to identify any elderly person who might need regular befriending of financial assistance, get the name and flag to Centre staff for follow-up.
Pe	erformer/Musician Lead
<u>₽€</u> ●	erformer/Musician Lead Determine if the group has the necessary music/sound equipment.
	<u>erformer/Musician Lead</u> Determine if the group has the necessary music/sound equipment. To inform Team Lead of any sound equipment required to be rented or from
•	Determine if the group has the necessary music/sound equipment.
•	Determine if the group has the necessary music/sound equipment. To inform Team Lead of any sound equipment required to be rented or from

	Try engaging elderly participation.
	Clear up at the end of the event.
	Zhen Xin Hua 真♥话
	Team Lead
	Work with Facilitators to develop curriculum.
	<ul> <li>Ensure sufficient facilitators/befrienders for each session.</li> </ul>
	Arrange snacks and drinks.
	<ul> <li>Booking of venue and ensure all consumables are replenished.</li> </ul>
	• Do annual budgeting and ensure expenses for each line items are within the budgeted amount.
	<ul> <li>Be on the lookout for new volunteers to serve as facilitators and befrienders.</li> <li>Organise events/outings with COSC staff.</li> </ul>
	<u>Facilitators</u>
	• Develop curriculum for monthly sessions to help seniors explore and find out more about Jesus.
	• Lead worship and study sessions to encourage seniors to find meaning in life through Jesus.
	Lead small groups into deeper discussions.
	Befrienders
	Help setup venue before the start of each session and clear at the end.
	<ul> <li>Lead small groups into deeper discussions.</li> </ul>
	Serve seniors drinks and snacks during breaks.
Requirements	Passion to serve the community.
	Patient and compassionate.
	• Ability to speak Chinese and/or dialects will be helpful.
	Ability to work as a team.
Commitment	Half or one day for Ad Hoc events.
	• Home Visitation usually on week nights or Saturday afternoons, prior to events.
	• Pre-Event Preparations (e.g. packing or planning meetings) usually on week
	nights.
	Minimum 12 months for ZXH Team Lead, Facilitators and Befrienders
Contact	cosc@wesleymc.org

## Wesley Befrienders to Older Persons (WBOP)

WBOP's mission is to be a Christ-centred ministry to befriend the lonely and lost elderly. WBOP has the vision for every elderly to find love and hope through trusted friendships. The ministry carries out befriending work through 5 ministry teams, each focusing on befriending and outreach to the elderly in 5 different areas. These are: elderly staying in rental flats in the areas of Jalan Berseh and Indus Road, seniors at St Luke's Eldercare Golden Years Centre, and residents at MWS Bethany Nursing Home and Green Avenue Home.

Position	Befriender to the Elderly
Description of duties	<ul> <li>Provide support and a listening ear to the elderly living either in rental flats, in nursing homes or those at senior day care centre.</li> <li>Be involved in befriending work through meals delivery (dinner).</li> <li>Conduct visits to clients in rental flats or at the institutions.</li> <li>Medical escort for clients' medical appointments, as needed.</li> <li>Organising of outreach events for outings and festive occasions.</li> <li><u>St Luke's Eldercare - Golden Years Centre (Hougang Central)</u></li> <li>To conduct befriending activities with the elderly at the centre, i.e. sing-along, games exercises, touch therapy, performance and interactions.</li> <li>Able to commit to every 4<sup>th</sup> Monday of the month, 2.00 to 4.00pm.</li> </ul>
	<ul> <li><u>MWS Bethany Nursing Home</u></li> <li>To conduct befriending sessions with activities including chitchatting with residents in the wards, playing bingo, singing songs and praying for those who are open to prayers.</li> <li>Able to commit to last Saturday of the month, 2.00 to 4.00pm.</li> <li><u>Green Avenue Home</u></li> <li>To conduct befriending sessions with activities including chitchatting with residents in the wards, playing bingo, singing songs and praying for those who are open to prayers.</li> <li>Able to commit to bi-monthly visits on the second Saturday of the odd month, 2.00 to 4.00pm.</li> </ul>
Requirements	<ul> <li>Passion to serve and care for the elderly.</li> <li>Patient and compassionate.</li> <li>Ability to work as a team.</li> <li>Ability to speak in Mandarin, Chinese Dialects, Malay and Tamil would be helpful to facilitate communication with elderly, but not mandatory.</li> <li>Be a ministry prayer partner.</li> </ul>
Commitment	<ul> <li>Minimum 12 months (upon confirmation of placement after 3 visits).</li> <li>Visitation of clients with assigned partner - at least once a month.</li> </ul>
Contact	Orchid Chua orchidc@wesleymc.org



#### Wesley Deaf Ministry (DeafMin)

DeafMin (a.k.a MHI) has been reaching out to the Deaf & Hard-of-hearing community since 1992, through Sign Language interpretation at Prayer & Praise worship services. The ministry also has Sign Language classes, to raise awareness of the Deaf & Hard-of-hearing community to the hearing congregation in church. The ministry also runs regular bible study and outreach events.

Position	Social Media Volunteers
Description of duties	Assist DeafMin in crafting new ideas (scripts, skits, awareness, events or
	encouraging words), posting to various platforms & editing weekend and special
	church services videos to incorporate interpretation into the video.
Requirements	Has prior experience with doing videos and familiar with editing software. Able to work with other volunteers and able to work independently to ensure the videos or postings are clear and deadlines are met. Has own computer and relevant software.
Commitment	Weekly Commitment for a minimum of 1 year (posting in social platforms to be
	once every week either Monday and/or Wednesday).
Contact	Pauline Ong <u>deafmin@wesleymc.org</u>

Position	Sign Language Interpreter
Description of duties	<ul> <li>Interpretation for deaf worshippers during church services:</li> <li>The Saturday Service, Saturday 5.00pm</li> <li>Prayer &amp; Praise Service, Sunday 9.30am</li> </ul>
	<ul> <li>Ad-hoc events like courses, seminars, workshops, conferences, camps etc.</li> </ul>
Requirements	<ul> <li>To have a heart for the deaf and gift of compassion.</li> <li>To have a grounded understanding of the Word of God for note-taking in church services and events.</li> <li>An interest and willingness to learn the common sign language used in Singapore, local signs used by the deaf community and/or sign language used in the regional countries.</li> <li>Competent in sign language skills and gesturing.</li> <li>Flexible in incorporating gestures with signs to communicate an idea/concept across when literal translations do not make sense.</li> </ul>
Commitment	<ul> <li>During church services – About once every 1-1/2 months, as scheduled on the interpreters' duty roster for a minimum of 1 year.</li> <li>During ad-hoc events – Volunteers will be informed of details prior to the event.</li> </ul>
Contact	Pauline Ong <u>deafmin@wesleymc.org</u>

Position	Note Taker
Description of duties	Note-taking for deaf worshippers during church services:
	The Saturday Service, Saturday 5.00pm
	• Ad-hoc events like courses, seminars, workshops, conferences, camps etc.
Requirements	• To have a heart for the deaf and gift of compassion.

	<ul> <li>To have a grounded understanding of the Word of God for note-taking in church services and events.</li> <li>Knowledge of computer literacy and competent in note-taking ability.</li> <li>Able to replicate spoken message into word-form on laptop at a relatively fast speed and with accurate information.</li> </ul>
Commitment	<ul> <li>During church services – About once every 1-1/2 months, as scheduled on the interpreters' duty roster for a minimum of 1 year.</li> <li>During ad-hoc events – Volunteers will be informed of details prior to the event.</li> </ul>
Contact	Pauline Ong deafmin@wesleymc.org

Position	Sign Language Facilitator
Description of duties	• Be a voice for the Deaf Sign Language instructor during the teaching class.
	Expose students to Deaf culture.
	Encourage students to interact and communicate with Deaf people.
	Introduce opportunities for students to serve in DeafMin.
Requirements	• To have a heart for the deaf and the gift of compassion and creativity.
	An interest in teaching and commitment to attend lessons regularly.
	Gone through adequate sign language training in Singapore in SEE/SGSL is a
	fluent sign language user in Singapore.
	Preferably able to share about deaf culture in Singapore.
Commitment	Commitment of minimum 2 terms of 3 hours a week for 7 weeks per term.
Contact	Pauline Ong <u>deafmin@wesleymc.org</u>

Position	Sign Language Instructor
Description of duties	Engage students in the SLC Curriculum.
	• Educate students in the realm of creativity and pertinent concepts.
	• Provide guidance and support to students post their SLC graduation.
Requirements	<ul> <li>Deaf is preferred to be a Sign Language Instructor as the language belongs to the Deaf.</li> <li>Proficiency in basic English and spelling is essential.</li> <li>Have experience and knowledge of the Deaf culture and community.</li> </ul>
	<ul> <li>Have high empathy and patience for hearing students and serve as a trustworthy intermediary in all forms of communications.</li> </ul>
Commitment	Commitment of minimum 2 terms of 3 hours a week for 7 weeks per term.
Contact	Pauline Ong <u>deafmin@wesleymc.org</u>

Position	Bible Study Teacher
Description of duties	<ul> <li>Teach the word of God through bible study to deaf members.</li> </ul>
	<ul> <li>Encourage the deaf members to know God and develop a personal relationship with Him.</li> </ul>
	<ul> <li>To train a deaf disciple with mentoring skill in one-to-one.</li> </ul>
	Help deaf members apply spiritual truths in their lives.
	<ul> <li>Provide advice and guidance to deaf members when required.</li> </ul>
	Pray for the deaf members and ministry.
Requirements	<ul> <li>Has at least sign language skills for teaching deaf members.</li> </ul>
	<ul> <li>Have a heart for the deaf and the gift of compassion.</li> </ul>
	<ul> <li>Wholly grounded in God's Word – spiritually, mentally &amp; emotionally.</li> </ul>
	Creative in the presentation of God's Word to the deaf.

	<ul> <li>Persevering, patience and energetic.</li> <li>Prayerful</li> <li>Willingness to share and witness for God.</li> </ul>
Commitment	Weekly Commitment for a minimum of 1 year on Fridays 7.30 to 9.00pm
Contact	Pauline Ong <u>deafmin@wesleymc.org</u>

Position	Local Outreach Volunteer (Regular or Ad-Hoc)
Description of duties	<ul> <li>Organise annual outreach events – CNY, Easter, September Deaf Awareness and Christmas Outreach.</li> <li>Organise/facilitate in conducting workshops, camps, outings and school holiday programmes.</li> <li>Pray for the youths and adults.</li> <li>Befriending youths and/or young adults.</li> </ul>
Requirements	<ul> <li>To have a heart for the deaf and their families and the gift of compassion</li> <li>To have an understanding of the Word of God to advise when needed</li> <li>Energetic, persevering, patient and understanding towards the deaf.</li> <li>Creative and independent in the planning and running of outreach programmes</li> </ul>
Commitment	• Commitment of 6 months to 1 year. Planning meetings (about twice a month) and actual day of event.
Contact	Pauline Ong deafmin@wesleymc.org

### Wesley Migrant Ministry (WMM)

Wesley's outreach to migrants began in December 2008 with Karunya Community Clinic, a medical outreach of Asia Evangelistic Fellowship (AEF). The outreach events were extended to outings, English classes and computer classes. Through these engagements, the ministry has been able to build relationships and sustained communities with the migrant brothers, beyond the ad hoc acts of kindness and blessings.

Position	Befriender
Description of duties	This opportunity involves the volunteer contacting the migrant brother individually via WhatsApp to find out basic information such as which dormitory they are currently residing, if they have any immediate needs or concerns, as well as if we can continue to engage them in a meaningful manner. We will also introduce the migrants to our ongoing basic and intermediate English classes for more in-depth engagement.
Requirements	Having a willing heart to reach out to brothers in Singapore, as well as patience and a heart of understanding as their English might not be their first language. If the brothers are open and agreeable to receiving care packs, we do periodically
	distribute care packs. The volunteer, sometimes with aid of their Small Group, has the opportunity to plan, pack and distribute the packs.
Commitment	Short to Medium Term – Depending on the willingness of the migrants to converse with the volunteer.
	Evangeline Leong evangelinel@wesleymc.org

Position	English / Computer Class Instructor

Description of duties	This opportunity involves the volunteer conducting English / computer classes in the dormitories. The aim of the class is to boost the standard of English both spoken and written of the migrants. Learning can come through different activities, videos and even interaction with the migrants. A bond is usually formed and opportunities can arise for a more personal relationship beyond the student and instructor role.
Requirements	Having a willing heart to reach out to brothers in Singapore, as well as patience and a heart of understanding as their English might not be their first language. Willingness to travel down to the dorms as well as committing time usually after a work day on a weekday. Having experience in instructing or designing curriculum would be a plus.
Commitment	Short to Medium Term 9 weeks consecutive.
Contact	Evangeline Leong evangelinel@wesleymc.org

## Wesley Prison Ministry (WPM)

WPM reaches out to the inmates at Changi Men's Prison and those in rehabilitation programs at the halfway houses. At these touch points, WPM conducts chapel services, prays and shares the Word of God with the incarcerated. Upon their release, WPM continues to be their community of Christian support, befriending and sharing life in their journey of faith and integration. As the needs of the beneficiaries evolve, WPM also extends care and support to families and children of the incarcerated though home visits and the Children's Care Club.

In anticipation of our wider and deeper engagements with the beneficiaries, we see a need to increase our pool of WPM volunteers. We would like to invite Wesley members, both brothers and sisters to serve with WPM in the various roles. There is much to do, feel free to connect with us for a chat.

Position	Incare Volunteers (Changi Prison)
Description of duties	• To serve with a team who conducts chapel service in prison.
	• To share God's word and its application for godly life choices and daily living.
	• To befriend the inmates, share hope in Christ, listen to their struggles and pray.
	• To intentionally build trusted relationships that go beyond their release from
	prison.
Requirements	• Available to serve at least one Saturday afternoon or morning a month.
	• A matured Christian with a desire to befriend the incarcerated, share Christ's
	salvation and transforming grace.
	<ul> <li>A team player to serve in groups with 2-3 volunteers.</li> </ul>
	• A member of Wesley Methodist Church; preferably served in other ministries.
Commitment	Minimum 12 months
Contact	Jeany Wee <u>cosc@wesleymc.org</u>

Position	Aftercare and Support Small Group Befriender
	(with beneficiaries from Halfway House & Prison Fellowship Singapore)
Description of duties	<ul> <li>To facilitate God's word and life skills courses with its application for godly life choices through bible study and fellowship.</li> <li>To intentionally build trusted relationships within a safe space to share life with aftercare beneficiaries in small groups.</li> <li>To follow-up with released persons on their wellbeing and listen out to hopes and struggles through their journey of recovery and faith.</li> </ul>

Requirements	<ul> <li>Available to serve preferably up to 2 week-nights a month.</li> <li>A mature Christian with a desire to encourage, support and disciple released persons.</li> <li>A team player to serve in small groups with 2-3 volunteers and 3-4 beneficiaries</li> <li>A member of Wesley Methodist Church; preferably served in other ministries.</li> </ul>
Commitment	Minimum 12 months
Contact	Jeany Wee <u>cosc@wesleymc.org</u>

Position	Sunday Church Service & Fellowship Befriender
Description of duties	• To attend church service and lunch fellowship with released persons.
	• To be the team of familiar faces whom the beneficiaries can relate to and grow as their circle of new Christian friends.
	• To follow-up on their wellbeing, encourage, prayer and support them through their struggles and journey of faith.
Requirements	<ul> <li>Available to serve at least one Sunday a month as rostered.</li> </ul>
	• A mature Christian with a heart to befriend, extend hospitality and to support released persons.
	<ul> <li>A team player to serve with group of 2-3 volunteers.</li> </ul>
	• A member of Wesley Methodist Church; preferably served in other ministries.
Commitment	Minimum 12 months
Contact	Jeany Wee <u>cosc@wesleymc.org</u>

Position	Aftercare Re-integration Mentor/Accountability Partner
Description of duties	• To be the accountability partner who guides the matched beneficiary in making godly choices in his new journey of faith and integration into society, family and work life.
	• To pro-actively connect with assigned released person for meet-up sessions and church organised activities.
	• To acknowledge the struggles the beneficiary may have and to listen, pray and be present with them through the race, with God's help.
Requirements	<ul> <li>Available to engage released persons at least 2 times a month.</li> <li>A mature Christian with a heart to pro-actively build a trusted relationship, to share life with an ex-offender and to guide him in finding his way to a new life in Christ.</li> <li>A member of Wesley Methodist Church; preferably have served as a counsellor, mentor or prayer partner</li> </ul>
Commitment	Minimum 12 months
Contact	Jeany Wee <u>cosc@wesleymc.org</u>

Position	Children's Care Club Teacher/Facilitator/Curriculum & Content Designer/ Befriender (To Serve in at least ONE Role)
Description of duties	<ul> <li>Curriculum Designer</li> <li>To develop curriculum for a series of lessons with theme, topics and framework.</li> <li>Content Designer</li> <li>To design content and develop deck of slides based on curriculum provided.</li> </ul>
	<ul> <li>To incorporate activities, experiment, art &amp; craft, stories, videos and various learning aids in the lesson plan.</li> </ul>

	• To co-ordinate and work with team of teachers/facilitators for the delivery of each lesson and activities segment.
	Teacher/Facilitator
	• To teach and facilitate assigned segment based on curriculum and content design provided for the rostered session.
	• To be able to engage children through interactive learning, sharing and reflections.
	• To befriend and be a role model to the children.
Requirements	<ul> <li>Open to working with children aged 7 to 12 years with an incarcerated family member.</li> <li>Available 2 times a month for :         <ul> <li>1 onsite Care Club session on Saturday morning (usually 4<sup>th</sup> Sat morning)</li> <li>1 briefing with volunteer team (usually evening, online via Zoom).</li> </ul> </li> <li>Familiar with bible stories and able to draw out Christian values to support the curriculum objectives.</li> <li>Enjoy working with children and have a passion to nurture children in God's ways.</li> </ul>
	A member of Wesley Methodist Church.
Commitment	Minimum 12 months
Contact	Jeany Wee cosc@wesleymc.org

Position	Children's Care Cub Volunteer Driver
Description of duties	<ul> <li>To provide transport for the children attending the monthly Care Club session, with or without their caregiver.</li> <li>To fetch the child from their home to the Care Club and back to their home after each session.</li> <li>To befriend children and build relationship along the way.</li> </ul>
Requirements	<ul> <li>Available once a month (usually 4<sup>th</sup> Sat) to provide transport for children to</li> </ul>
nequirements	reach Care Club sessions (at Wesley) by 9.45 am and leave Care Club sessions at 12.45pm.
	<ul> <li>Open to provide transport quarterly to external locations for Care Club sessions/events held at an offsite activity location.</li> <li>Enjoy time with children and befriending them.</li> </ul>
Commitment	Minimum 12 months
Contact	Jeany Wee <u>cosc@wesleymc.org</u>

Position	Family Care Home Visit Befrienders
Description of duties	<ul> <li>To befriend &amp; support family while their incarcerated family member is absent.</li> <li>To listen out to their issues, encourage and pray for God's help.</li> <li>To check-in with family on their well-being, identify physical needs and support required.</li> </ul>
	<ul> <li>To report on family needs and work with partners to translate their needs to acts of blessings for the families.</li> </ul>
Requirements	Available to visit family once a month.
	Open to write a monthly case management report.
	A member of Wesley Methodist Church.
Commitment	Minimum 12 months
Contact	Jeany Wee <u>cosc@wesleymc.org</u>

### MWS - Wesley Active Ageing Centre (WAAC)

Located at Jalan Berseh, WAAC is a drop-in social recreational centre that serves as a go-to place for seniors for their social and health related matters. It provides active ageing activities that range from Physical Activity, for example, exercises and adaptive sports, music and dance classes, and other Cognitive Activity like table games, craft and mentally challenging games. There are also Befriending services for socially isolated seniors who require additional social support; as well as referral to care services and financial assistance when required.

Position	Volunteers at Wesley Active Ageing Centre
Description of duties	Role #1: Conduct Physical Activity or Cognitive Activity or Both.
	Role #2: Be a Befriender, visit or call seniors and check on their wellbeing.
Requirements	General Requirements
	Passion to serve and care for the elderly.
	Patient and compassionate. Willingness to learn.
	Ability to work as a team.
	• Ability to speak in Mandarin, Chinese Dialects, Malay and Tamil would be helpful to facilitate communication with elderly, but it is not mandatory.
	Training may be provided.
	Other Requirements
	Role #1: Interested volunteers to specify the activity or activities they desire to conduct.
Commitment	Minimum 6 months for all roles.
	Role #1: Conduct Physical Activity or Cognitive activity or Both – at least once a month on weekdays.
	Role #2: Visitation of clients with an assigned partner – at least twice a month.
Contact	MWS Wesley Active Ageing Centre – Jalan Berseh
	25 Jalan Berseh, #01-142, Singapore 200025
	Tel: 6298 0194 / 6298 0195
	Email: MWSwaac@mws.sg